

## COMMISSION REPORT TO THE BOARD OF DIRECTORS

June 2020

**Name of Commission:** *Continuing Professional Development and Education*

**Commission Chair:** *Kristopher Maday*

**Commission Members:** *Breann Garbas, Member*  
*Stephanie Jalaba, Member*  
*Nancy Reid, Member*  
*Melissa Ricker, Member*  
*Jonathan Weber, Member*  
*Lauren Dobbs, Board Representative*  
*Jason Prevelige, Board Representative*  
*Eric Peterson, Staff Advisor*  
*Pam Henry, Staff*  
*Shannon Warren, Staff*  
*Daniel Pace, Staff*

### Executive Summary:

The AAPA CCPDE for the 2019-2020 year made significant process in process in the charges set forth by the AAPA including, but not limited to, conference planning and preparations, completion of AAPA HOD policy/resolution review, and monitoring of pertinent PA professional development issues. Significant time was spent improving the process by which conference proposals are selected by redesigning the grading rubrics for volunteer proposal graders and how the commission uses these for final conference selection. The work of the CCCPDE was accomplished through monthly conference calls, electronic communications, and a face to face meeting.

### Detailed Progress Report:

Commission Charge	Status
Advise education staff on elements of AAPA's overall education program and strategy. This includes consulting on the CME accreditation process and associated criteria, identifying specialty areas for content development based on emerging opportunities for the profession, and providing recommendations regarding format and scope of specialty programming.	<ul style="list-style-type: none"><li>Review thoroughly 2019 Conference evaluations when planning 2020 Conference and other AAPA Educational planning.</li><li>Utilize NCCPA PANRE/PANCE Blueprint for Conference planning recognizing that many PA attend Conference and utilize AAPA educational products for PANRE/PANCE preparations.</li><li>Reviewed 501 CME proposals and accepting 182 lecture-based sessions and 24 hands-on workshop to meet the needs of practicing PAs for a total of 272.5 AAPA Category 1 CME</li><li>Incorporated AAPA education initiatives (diabetes, obesity, nutrition, etc.) into 2020 Conference program.</li></ul>
Working with staff, support decision-making regarding the mix of educational content for the annual conference and help to develop/recruit sessions. This process should take into account the AAPA Strategic Plan, AAPA's national initiatives, optimal models of PA practice, the use of innovative educational methods, ways to provide	

<p>enhanced learning opportunities, the integration of self- assessment, and the development of new skill sets needed by faculty as they transition from didactic lecturers who deliver content to facilitators of learning.</p>	<ul style="list-style-type: none"> <li>• Developed a new format type for future conferences called “New to the Stage”, which is an uncompensated, 30-minute lecture type for new speakers. This was developed to help junior faculty and newer practicing PAs develop the skills of presenting to a national audience.</li> </ul>
<p>Participate in conference proposal grading, review comments provided by the Conference Proposal Graders, curate the CME content, and finalize the conference program.</p>	<ul style="list-style-type: none"> <li>• Encouraged volunteer applications for CCPDE.</li> </ul>
<p>Working with staff, develop strategies to improve the experience and ensure the relevance of the AAPA conferences, engaging conference attendees before, during and after the annual conference to promote continuous learning and reinforce content.</p>	<ul style="list-style-type: none"> <li>• Complete redesign and improvement of the submission grading forms and review process. This was one of the priorities of the commission this year to not only help efficiently grade submissions by the volunteers, but also help the commission select the best proposals for inclusion in the conference.</li> <li>• Facilitated the transition to a 100% Conference On-Demand format for the 2020 conference given the international COVID-19 pandemic and subsequent cancellation of the conference. This included reaching out to accepted speakers and having them record their planned talk to upload for CME credit.</li> </ul>
<p>Analyze and provide comments on AAPA policies assigned by the House Officers, to include but not limited to five-year policy review, and develop recommendations for consideration by the appropriate body.</p>	<ul style="list-style-type: none"> <li>• The CCPDE had six (6) policy resolutions to review and make recommendations. Significant time was spent on conference calls and asynchronous electronic communication discussing the policies and the recommendations from the commission. <ul style="list-style-type: none"> <li>○ HP-3200.1.4 – Reaffirm</li> <li>○ HP-3200.3.7 – Reaffirm</li> <li>○ HP-3200.4.3 – Reaffirm</li> <li>○ HP-3200.5.2 – Reaffirm</li> <li>○ HP-3700.4.2 – Reaffirm</li> <li>○ HX-4700.4.1 – Sunset</li> </ul> </li> </ul>
<p>Identify, read, and help staff apply learning from documents and articles about trends in continuing professional development in the health professions as they apply to PA practice.</p>	<ul style="list-style-type: none"> <li>• Reviewed recent CME developments with AAPA staff.</li> <li>• Discussed and reviewed the AAPA Strategic Plan.</li> <li>• Reviewed and approved comments to ACCME Proposal to revise the Standards for Commercial Support</li> <li>• Reviewed and discussed the Professional Competence submission in regards to HOD resolution HP-3700.4.2</li> </ul>

<p>Collaborate with other commissions, organizations, and staff, as needed, to ensure cross-organizational strategy, research and planning.</p>	<ul style="list-style-type: none"> <li>• Developed a communication pipeline to specialty organizations to encourage their constituents to submit proposals as a group for future conferences to facilitate incorporation of PAs not practicing in general primary care</li> <li>• Reviewed the resolution for the HOD C-06 Task Force on entry level degree titles and doctoral degrees</li> </ul>
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**Strategic Outcomes and Considerations:**

- Increase opportunities for AAPA Commissions/Commission Chairs to collaborate and/or increase participation during conference by non-CCPDE Commissions (session submissions, others).
- Consider opportunities to further expand Learning Central with Conference Content.
- Expand educational coverage to non-primary care PAs and/or specialty PAs to increase attendance in future conferences.
- Conduct thorough review of Conference to further increase Conference attendance and meet education needs of PAs.
- Maximize *Center for Healthcare Leadership and Management* resources for education and professional development.
- Remain constantly sensitive to innovative, learner-centered clinical and professional education.
- Continue to monitor NCCPA-proposed Certification Maintenance changes and leadership development opportunities and training.
- Increase number of CCPDE volunteer members to assist with accomplishing work of Commission.
- Consider CCPDE role during *AAPA Leadership and Advocacy Summit*.
- Strategize methods to maintain Conference attendance with projected need for PAs to complete PANRE.