

AAPA 2018 ePoster and Research in Action Guidelines

Table of Contents

General Information.....	4
Dates.....	4
Galleries.....	4
Eligibility	4
Acceptance	4
Registration and Attendance.....	4
Publication in JAAPA	4
Student Poster Award	4
Display	4
Authorship.....	5
Multiple Submissions.....	5
Industry Sponsored ePosters.....	5
Encore Posters	5
Literature Review ePosters.....	5
Communications.....	6
Conference Registration and Attendance.....	6
Poster Session Galleries.....	7
AAPA 2018 will have Student Submissions within each gallery	10
Clinical Gallery	11
Education Gallery	12
Workforce Gallery	13
ePoster Session Dates	14
Submission Deadlines	14
Submission Process	15
Determine if you are submitting your proposal for one of four categories:.....	15
Determine the gallery you are submitting your proposal to	15
Titles	15
Abstract.....	15
Brief Description.....	16
Enter Keywords	16
Authors.....	17
Other Information	18

Review Process	19
Rubric for Clinical Gallery: Case Study	19
Rubric for Clinical Gallery: Research.....	20
Rubric for Workforce	21
Rubric for Education	22
JAAPA Student Poster Award	23
Frequently Asked Questions.....	26
Who is eligible for the Student Gallery? I graduate in December 2017; can I still submit to the Student Gallery?.....	26
Can I submit my final poster instead of an abstract?	26
I approved and submitted my abstract, but now I want to make changes. How do I do that?	26
Which submissions are eligible for publication in JAAPA?	26
I don't know if my submission was completed. I thought I completed it, but I never received the email. Should I re-submit it?	26
Do you accept late submissions?	26
When will I know if my abstract was accepted?	27
What did the reviewers think of my proposal?	27
I am an author on multiple posters. Do I need to have multiple authors registered for AAPA Conference, or does my registration count for all of the posters?	27
If my proposal is accepted, can I bring a physical poster instead of an electronic poster?	27
How will viewers be able to find my poster at the AAPA Conference?	27
Will I be able to present my poster at AAPA Conference?	27
Can I embed media in my ePoster presentation?	27
Can I leave handouts for conference attendees?	28

General Information

Dates

Submissions open	11/1/2017
Submissions due	12/31/2017
Notifications of acceptance	2/28/2018
Details on creating ePoster available online	3/15/2018
Deadline for submitting ePoster	4/23/2018
ePoster sessions	5/19/2018-5/23/2018
Research in Action sessions	5/20/2018-5/21/2018
Certificates of participation emailed	6/30/2018

ePoster Galleries

ePosters are categorized into three galleries. For more information about each gallery, see the [Poster Session Galleries section](#).

Clinical Gallery – Clinical research and case studies or clinical reviews

Education Gallery – Research on PA and medical student education

Workforce Gallery – Projects and programs promoting the profession or serving patients and communities in ways not particularly clinical or research-based

Eligibility

Research must be about the PA Profession or PA Education or conducted by PAs and/or PA students.

Acceptance

Selection for participation in both the ePoster Sessions and Research in Action will be based on quality of research, clarity of the abstract, and adherence to the Guidelines.

Registration and Attendance

At least one author is required to register for AAPA 2018 and attend their session. Authors are responsible for all costs associated with registration and travel. We do not have any scholarships available at this time.

Publication in JAAPA

Qualified ePoster abstracts are eligible to be published in JAAPA online and indexed in Ovid.

Student Poster Award

The JAAPA Student Poster Award furnished by Wolters Kluwer will be awarded to the top three student posters, as determined by their abstracts. Each of the winning posters will receive \$500. For more information see the [JAAPA Student Poster Award section](#).

Display

ePosters will be displayed electronically on a large monitor and are available each day of the conference in the ePoster area as well as in the AAPA app.

General Requirements

Authorship

Research must be about the PA Education or the PA Profession or conducted by PAs and/or PA Students. Research that is conducted on behalf of an industry partner will not be accepted in 2018. All listed authors must be able to claim authorship for the project as defined by the International Committee of Medical Journal Editors (ICJME).

The [ICMJE recommends](#) that authorship be based on the following 4 criteria:

1. Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
2. Drafting the work or revising it critically for important intellectual content; AND
3. Final approval of the version to be published; AND
4. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

Only include authors if they meet the four above criteria.

Multiple Submissions

Multiple submissions of similar abstracts from the same investigator are discouraged.

Industry Sponsored ePosters

AAPA allows ePosters that may be the result of industry-sponsored research as long as the following are true:

1. A PA was instrumental in conducting the research
2. A PA was instrumental in writing the submission
3. The research is about the PA profession specifically

ePosters that are designed to encourage the use of any specific products (i.e., a specific name-brand medication) will NOT be accepted for the ePoster session.

ePoster authors may be referred to businessdevelopment@aapa.org for alternatives to the ePoster sessions.

Encore Posters

Research or presentations previously presented at other organizations' meetings are permissible for the ePoster session but are not eligible for publication in JAAPA.

Literature Review ePosters

Submissions that consist solely of literature reviews are not acceptable for the ePoster Session.

Communications

The submitting author is responsible for contacting and coordinating with all other authors in their group. AAPA and JAAPA will only have contact with the submitting author.

Conference Registration and Attendance

At least one author is required to register for AAPA 2018 and attend their session. Authors are responsible for all costs associated with registration, travel, and ePoster creation. We do not have any scholarships available at this time.

Conference registration must be completed by May 1, 2018. ePosters that do not have a registered author will be excluded from the ePoster Sessions and associated notes. For more information on registration, please visit the [Annual Conference website](#).

Research in Action Guidelines

Share your expertise by submitting your application. Either as an individual or as part of a group, you can become a recognized expert within the PA profession.

Researchers may submit for consideration

Research in Action only

Research in Action and ePosters

ePoster ONLY IF not accepted for Research in Action

We are looking for presentation proposals within the following themes

Connecting Research to the Profession

We are looking for research on leadership paths, full practice authority, access to care, and more. How can you connect your research to advancing our understanding of the PA profession?

Connecting Research to Education

We are looking for research on PA students and the educational process. How can you connect your research to advancing our understanding of the PA education?

Connecting PAs Globally

We are looking for updates on the PA profession outside the US, including sharing success and roadblock to professional success. How can you connect the profession across the globe?

Connecting Research to Practice

What is the latest in research on AAPA initiatives and how can it be integrated into practice?

Additional points will be given if the submission addresses one of the following AAPA National Health Quality Initiatives

From: <https://www.aapa.org/learning-central/national-health-quality-initiatives/>

AAPA strives to keep PAs at the forefront of key health issues in America today, especially with the passing of the Affordable Care Act. We keep you up to date on the latest policies, how to care for our service members and help them transition back into civilian life, and the newest research on critical chronic health issues, like cardiac health and diabetes. Below are the current health initiatives for AAPA.

CO*RE Educational Initiative

AAPA plays a critical role in an exciting and far-reaching response to the FDA's extended-release/long-acting opioid Risk Evaluation and Mitigation Strategies (REMS) educational requirement.

Diabetes Leadership Edge

AAPA has launched a nationwide initiative, the Diabetes Leadership Edge. The Diabetes Leadership Edge is a call to action by the Academy to address this growing epidemic. It gives PAs the resources to become expert care providers in diabetes and keep patients on track

with their treatment. Armed with these resources, PAs can become the go-to providers on diabetes and elevate their value to their practices and patients.

Obesity Leadership Edge

Overweight and obesity compose a chronic disease process of epidemic proportions that prevents on a continuum, likely affecting nearly two out of every three patients treated by PAs. The Obesity Leadership Edge is a call to action for PAs to be able to diagnose and treat overweight and obese patients regardless of practice setting and across the spectrum of the disease and patient's age.

Preventative Services

AAPA brings you information about the US Preventive Services Task Force recommendations. Preventing illness is one of the most important things that PAs do to promote the health of their patients.

Oral Health Initiative

Based on patient needs and the ability of the PA profession to make a difference in eradicating dental disease, AAPA, PAs for Oral Health, and the nccPA Health Foundation have joined to be part of a national oral health initiative.

Caring for Veterans

AAPA's Caring for Veterans and Military Families Initiative endeavors to bring awareness to all PAs so that they can provide the military and veteran communities the care and support they need.

Putting Research into Action: Other Topics

In addition to the above themes, any proposals that highlight new research will be considered for the Research in Action series.

Please note the following presentation information

The presentation does not have to include new primary research.

If new primary research is featured and the study is ongoing, it must be concluded by May 2017. Please indicate that in the proposal as well as the proposed analyses, anticipated findings, and applications for the research.

All research presented must have clear application to the PA profession.

All speakers, panelists, workshop assistants, workshop instructors, and workshop chairs who are PAs must be current members of the AAPA at the time of participation.

Research in Action is scheduled on Sunday May 20, 2018 from 1:00 to 4:00 pm and on Monday, May 21, 2018 from 8:00 to 12:00. Please do not submit a proposal unless you are able to attend on either day.

All submissions must be completed online by December 31, 2017.

Sales pitches for products or services disguised as CME proposals will be eliminated.

Presentations will be 25 minutes with the last few minutes left for question and answers.

Audiences range in size from 15-75.

All speakers must register for the conference. There is no payment for any speakers at the Research in Action series. Each presenter is responsible for their own travel and other expenses.

All submissions are peer-reviewed. The evaluation process is competitive – less than half of all submissions were accepted for AAPA 2017. If your presentation or workshop is selected, you will be informed by early 2018.

What to include in the abstract?

Abstracts for the Professional Outreach and Advocacy Gallery must include:

- **Purpose** - a brief statement explaining why the project or program was conducted;
- **Methodology** - a description of the objectives and steps taken to achieve them. Highlight aspects of the project that are innovative, impact special populations or communities, build partnerships, are sustainable, add value to the PA profession and/or are particularly timely. Describe the plan to evaluate the success of the project or program;
- **Results** - should be presented in sufficient detail to support the conclusions. (It is inadequate to state: "The results will be discussed.");
- **Conclusions** - the authors' opinion about the impact of the project or program.

Poster Session Galleries

Posters are categorized into three galleries. Each gallery focuses on different topics and has slightly different review criteria. Abstracts should be no longer than 750 words.

AAPA 2018 will have Student Submissions within each gallery

In 2017, there was a separated Student Gallery for PA student work. In 2018 we will incorporate student posters submissions within the three galleries: Clinical Gallery, Education Gallery and Workforce Gallery.

Student poster submissions must be submitted by a PA student or PA program faculty representing student work. PA program faculty may be an author, but a PA student or students must be primary author(s). PA students include all current students of PA programs for at least part of the time from June 2017 and May 2018. If a student graduates during this time, they are still eligible to submit to the Clinical Gallery, Education Gallery or Workforce Gallery.

Student work may feature: clinical research, case studies, PA or medical education, or workforce research. For Student submissions, results do not have to be final or completed, but a detailed description of analysis methods is required. If preliminary results are available, include the preliminary results -- be sure to indicate that the results are preliminary and final results may vary.

Student submissions that will be considered for publication must have a licensed PA or PA program faculty member as a co-author. Only submissions that focus on medical education or outreach and advocacy will be considered for publication.

Abstracts from students into one of the three Galleries must follow the guidelines of the Gallery they fall under. There are two exceptions to the Gallery-specific rules for students:

- Preliminary results should be included if available;
- If results are not yet available, there must be a comprehensive description of how the data collected will be used to determine a conclusion or otherwise meet the purpose of the study.

Clinical Gallery

The Clinical Gallery features two types of research: original clinical research and case studies.

Original clinical research includes clinical findings or other research projects pertaining to medical study; **case studies** include clinical case reports or clinical vignettes highlighting unusual cases or innovative approaches to clinical problems/techniques.

Abstracts submitted to the Clinical Gallery are not generally eligible for publication in JAAPA.

Abstracts for the Clinical Gallery must include:

- **Purpose** - a brief statement explaining why the research was conducted;
- **Description** - materials, methodology and any analytical procedures applied;
- **Results** - should be presented in sufficient detail to support the conclusions (It is inadequate to state: "The results will be discussed" or "The data will be presented.");
- **Conclusions** - the authors' opinion about the meaning of the study.

Abstracts submitted without final conclusions or results will not be accepted unless it is conducted by a student. In the case of students, preliminary results should be included if available; if results are not yet available, there must be a comprehensive description of how the data collected will be used to determine a conclusion or otherwise meet the purpose of the study.

Education Gallery

The Education Gallery includes original research conducted in PA education or descriptive analysis of a new teaching method, learning opportunity or other innovative educational modality introduced into the clinical or didactic phase of a PA program.

Abstracts for the Education Gallery must include:

- **Purpose** - a brief statement explaining why the project or program was conducted;
- **Description or Methodology** - a description of the objectives and steps taken to achieve them. Highlight aspects of the project that are innovative, impact special populations or communities, build partnerships, are sustainable, add value to the PA profession and/or are particularly timely. Describe the plan to evaluate the success of the project or program;
- **Results** - should be presented in sufficient detail to support the conclusions. Discuss measureable outcomes and data that support them (It is inadequate to state: "The results will be discussed.");
- **Conclusions** - the authors' opinion about the impact of the project or program.

It is desirable to highlight objectives that are uniquely innovative, have impact on special populations (particularly underserved or diverse populations) or have value to other PA educators. **Abstracts submitted without final conclusions or results will not be accepted unless it is conducted by a student.** In the case of students, preliminary results should be included if available; if results are not yet available, there must be a comprehensive description of how the data collected will be used to determine a conclusion or otherwise meet the purpose of the study.

Posters previously presented at the Physician Assistant Education Association Annual Education Forum can be submitted for the AAPA Poster Session, but will not be eligible for publication in JAAPA. Authors should follow the AAPA Submission Guidelines.

Workforce Gallery

The Workforce Gallery includes research or descriptive analysis of outreach and advocacy activities designed to serve a community or patient population, outreach and advocacy activities intended to promote the PA profession, and outreach and advocacy activities designed to demonstrate innovation in delivery of patient care.

Abstracts submitted to the Professional Outreach and Advocacy Gallery will be eligible for publication in JAAPA.

Abstracts for the Workforce Gallery must include:

- **Purpose** - a brief statement explaining why the project or program was conducted;
- **Description or Methodology** - a description of the objectives and steps taken to achieve them. Highlight aspects of the project that are innovative, impact special populations or communities, build partnerships, are sustainable, add value to the PA profession and/or are particularly timely. Describe the plan to evaluate the success of the project or program;
- **Results** - should be presented in sufficient detail to support the conclusions. (It is inadequate to state: "The results will be discussed.");
- **Conclusions** - the authors' opinion about the impact of the project or program.

It is desirable to highlight objectives that are uniquely innovative, have impact on special populations (particularly underserved or diverse populations) or have value to other PAs. **Abstracts submitted without final conclusions or results will not be accepted unless it is conducted by a student.** In the case of students, preliminary results should be included if available; if results are not yet available, there must be a comprehensive description of how the data collected will be used to determine a conclusion or otherwise meet the purpose of the study.

ePoster Session Dates

The following are the **tentative** dates and times for ePoster sessions. When considering your submission, you will be asked to be available during your assigned ePoster Meet the Author session. We cannot guarantee that we can accommodate change requests.

Friday, May 18, 2018

1:00 to 7:00 pm ePosters available

Saturday, May 19, 2018

6:30 am to 6:00 pm ePosters available

12:00 to 2:00 pm ePoster Meet the Author (Workforce)

Sunday, May 20, 2018

7:00 am to 6:00 pm ePosters available

12:00 to 2:00 pm ePoster Meet the Author (Workforce; Clinical)

Monday, May 21, 2018

7:00 am to 6:00 pm ePosters available

12:00 to 2:00 pm ePoster Meet the Author (Student; Education)

Tuesday, May 22, 2018

7:00 am to 6:00 pm ePosters available

12:00 to 2:00 pm ePoster Meet the Author (Education)

Wednesday, May 23, 2018

7:00 am to 3:00 pm ePosters available

12:00 to 2:00 pm ePoster Meet the Author (Student, Clinical)

Submission Deadlines

All submissions must be complete **no later than December 31, 2017 at 11:59 pm EST**. Later submissions will not be considered.

It is strongly recommend that submitting authors **begin the submission process prior to December 31, 2017**. A word document is available on the AAPA website if you would like to start the process before opening the portal. If you have any questions on any part of the process, contact us at postersession@aapa.org. Allow up to three business days for a response.

It is the responsibility of the submitting author to ensure that all information provided is correct and final. **All information that is submitted must be the final information.**

Submission Process

Determine if you are submitting your proposal for one of four categories:

1. ePoster only
2. Research in Action only
3. Both ePoster and Research in Action
4. ePoster only if Research in Action is rejected

Indicate if the research is conducted by students

This will be the indicator of whether or not the submission may be considered for the [Student Poster Award](#).

Titles

Enter the **Full Title** of the proposal.

This is limited to 150 characters or less. Use Sentence Case.

Enter an **Abbreviated Title** of the proposal.

This is limited to 25 characters or less. The abbreviated title will be used in publication and signage. Use Sentence Case.

Determine the gallery you are submitting your proposal to

Posters are categorized into three galleries. For more information about each gallery, see the Poster Session Galleries section.

The **Clinical Gallery** features two types of research: original clinical research and case studies.

Original clinical research includes clinical findings or other research projects pertaining to medical study; case studies include clinical case reports or clinical vignettes highlighting unusual cases or innovative approaches to clinical problems/techniques.

The **Education Gallery** includes original research conducted in PA education or descriptive analysis of a new teaching method, learning opportunity or other innovative educational modality introduced into the clinical or didactic phase of a PA program.

The **Workforce Gallery** includes research or descriptive analysis of outreach and advocacy activities designed to serve a community or patient population, outreach and advocacy activities intended to promote the PA profession, and outreach and advocacy activities designed to demonstrate innovation in delivery of patient care.

Work done by students will be featured in the three galleries above, depending on the type of research done. Student poster submissions must be submitted by a PA student or PA program faculty representing student work. PA program faculty may be an author, but a PA student or students must be primary author(s). PA students include all current students of PA programs for at least part of the time from June 2017 and May 2018.

Abstract

This is the basis for the peer review of your presentation. It is **limited to 750 words**.

Abstracts must be blinded. Authors' names and sponsoring organization should not be included on the abstract. Any pharmaceuticals must not be mentioned by name. Abstracts should be edited and carefully reviewed prior to submission. A common reason abstracts are not accepted is significant typographical or grammatical errors.

For more information about what to include in an ePoster abstract, read through the description of the galleries at the end of this document as each gallery has different requirements.

Brief Description

This is the basis for materials provided for AAPA 2018. It is **limited to 300 characters**.

This may be the same as your abstract, a shortened version of the abstract, or a different description more applicable for the conference materials.

Enter Keywords

Enter keywords that describe your proposal. Use semicolons (;) to separate keywords. Use multiple keywords, as they will help interested readers find your poster. The keywords you provide here will be the only keywords that viewers will be able to use to search for your poster at the conference. For maximum viewing, ensure that you use multiple keywords that are accurate and thorough. Keywords should be only one or two words; do not use sentences or phrases. Individual keywords are limited to 256 characters or less.

Use both specific keywords and more general keywords. For example, a poster about takotsubo cardiomyopathy case study might enter the keywords "takotsubo cardiomyopathy; cardiology; case study". Suggested keywords include: disease states (i.e., diabetes), specialty area, setting, affected populations, type of research (i.e., case study) and any other relevant descriptors.

Authors

Enter the **corresponding author's** information. This is the individual with whom all correspondence will be made. This may be the primary author or may be another individual.

It is critical that you verify that all authors meet the ICMJE standards of authorship.

Research must be about the PA Education or the PA Profession or conducted by PAs and/or PA Students. Research that is conducted on behalf of an industry partner will be accepted in 2018. All listed authors must be able to claim authorship for the project as defined by the International Committee of Medical Journal Editors (ICJME).

The [ICMJE recommends](#) that authorship be based on the following 4 criteria:

1. Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
2. Drafting the work or revising it critically for important intellectual content; AND
3. Final approval of the version to be published; AND
4. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

Only include authors if they meet the four above criteria.

Enter **all authors' information**. You will be asked for the following information:

The order names are entered are the order they appear in within all written materials. They cannot be changed once submitted.

Enter the full name as you would like to appear of the certificate of completion.

We are not responsible for any incorrectly entered information

- Full name
- Credentials
- Affiliation
- PA status (if student, graduate month/year)
- Email

There is room to include up to 10 authors.

The Presenting Author goes first. If the presenting author is the same as the corresponding author, you do not need to enter their information again.

Other Information

You will be asked to indicate the following information:

Was the research detailed within the proposal conducted by a PA resident, or for or about postgraduate education?

Was the research detailed within the proposal presented prior to AAPA 2018?

Was the research detailed within the proposal industry-sponsored? If so, please describe the role each author had in the research process.

ePoster Review Process

All ePoster submissions undergo a two stage review. First the submission will be reviewed for completeness and eligibility. Once the submission is deemed eligible for review, it will be reviewed by JAAPA peer reviewers as well as an AAPA staff member using a standard rubric.

All submissions must be blinded.

Rubric for Clinical Gallery: Case Study

Clinical Importance - Is the information clinically important, relevant and significant? Is the information presented unique and notable?

Description or Methodology - Is the description of the case clear and understandable? Are the clinical procedures used adequately described? If applicable, are the data collection and experimental technique adequate for the study?

Results and Conclusions - Are the results presented in sufficient detail to support the conclusions? Do they follow the data and analysis? Are the conclusions clear and the interpretation sound? (NOTE: Unless it is student research, this segment should not state “results will be discussed” or “other data will be presented.” Student research may be in progress and not have results.)

Readability - Is the abstract clear and easy to read? Is the submission free of typos and grammatical errors?

Originality - Is the research original? Does it add new information to the body of literature?

Usefulness - Does this abstract have practical application for PAs? Does it provide new medical knowledge, interpersonal and communication skills, or applicable information about patient care, professionalism, practice-based learning and improvement, and systems-based practice?

Accuracy - Is the information accurate, up-to-date and evidence-based? Are there citations to support claims made? Are the cited sources credible? Are all calculations correct?

Special Populations - Does this project impact a special population, such as underrepresented minorities, older or younger populations or those with limited access to health care?

Rubric for Clinical Gallery: Research

Purpose - Is the purpose/objective clearly stated? Is the scope of the topic too broad or too narrow?

Methodology - Is the description of the materials and methodology clear and understandable? Are the data collection and experimental techniques adequate for the study? Are the analytical procedures used adequately described? Is the research design appropriate for the data collected and the subject of the study?

Results and Conclusions - Are the results presented in sufficient detail to support the conclusions? Do they follow the data and analysis? Are the conclusions clear and the interpretation sound? (NOTE: Unless it is student research, this segment should not state "results will be discussed" or "other data will be presented." Student research may be in progress and not have results.)

Readability - Is the abstract clear and easy to read? Is the submission free of typos and grammatical errors?

Originality - Is the research original? Does it add new information to the body of literature?

Usefulness - Does this abstract have practical application for PAs? Does it provide new medical knowledge, interpersonal and communication skills, or applicable information about patient care, professionalism, practice-based learning and improvement, and systems-based practice?

Accuracy - Is the information accurate, up-to-date and evidence-based? Are there citations to support claims made? Are the cited sources credible? Are all calculations correct?

Special Populations - Does this project impact a special population, such as underrepresented minorities, older or younger populations or those with limited access to health care?

Rubric for Workforce

Purpose - Is the purpose/objective clearly stated? Is the scope of the topic too broad or too narrow?

Description or Methodology - Is the description of the project or activity clear and understandable? Does the project or activity address PA utilization, outreach or collaboration with constituents, partnerships with other medical and professional associations, and/or promoting the role of PAs to regulatory, governmental or other organizations and individuals? If applicable, are the data collection and experimental technique adequate for the study? Are the analytical procedures used adequately described?

Results and Conclusions - Are the results presented in sufficient detail to support the conclusions? Is there evidence of building sustainability into the project or activity? Did the effort have a significant impact? Was the impact appropriately measured? Are the conclusions clear and the interpretation sound? (NOTE: Unless it is student research, this segment should not state "results will be discussed" or "other data will be presented." Student research may be in progress and not have results.)

Readability - Is the abstract clear and easy to read? Is the submission free of typos and grammatical errors?

Originality - Is the research original? Does it add new information to the body of literature?

Usefulness - Does this abstract have practical application for PAs? Does it provide new medical knowledge, professional advocacy techniques, interpersonal and communication skills, or applicable information about patient care, professionalism, practice-based learning and improvement, and systems-based practice?

Accuracy - Is the information accurate, up-to-date and evidence-based? Are there citations to support claims made? Are the cited sources credible? Are all calculations correct?

Special Populations - Does this project impact a special population, such as underrepresented minorities, older or younger populations or those with limited access to health care?

Rubric for Education

Purpose - Is the purpose or objective clearly stated? Is the scope of the topic too broad or too narrow?

Description or Methodology - Is the description of the project or activity clear and understandable? Is this project innovative? Does the project or activity address PA education, utilization, outreach or collaboration with constituents, partnerships with other medical and professional associations? If applicable, are the data collection and experimental technique adequate for the study? Are the analytical procedures used adequately described?

Results and Conclusions - Are the results presented in sufficient detail to support the conclusions? Is there evidence of educational development or improvement in the project or activity? Did the effort have a significant impact? Was the impact appropriately measured? Are the conclusions clear and the interpretation sound? (NOTE: Unless it is student research, this segment should not state "results will be discussed" or "other data will be presented." Student research may be in progress and not have results.)

Readability - Is the abstract clear and easy to read? Is the submission free of typos and grammatical errors?

Originality - Is the research original? Does it add new information to the body of literature?

Usefulness - Does this abstract have practical application for PAs or PA educators? Does it provide new medical knowledge, educational techniques, interpersonal and communication skills, or applicable information about patient care, professionalism, practice-based learning and improvement, and systems-based practice?

Accuracy - Is the information accurate, up-to-date and evidence-based? Are there citations to support claims made? Are the cited sources credible? Are all calculations correct?

Special Populations - Does this project impact a special population, such as underrepresented minorities, older or younger populations or those with limited access to health care?

Research in Action Review Process

All Research in Action submissions undergo a two stage review. First the submission will be reviewed for completeness and eligibility. Once the submission is deemed eligible for review, it will be reviewed by JAAPA peer reviewers as well as an AAPA staff member using a standard rubric.

All submissions must be blinded.

Purpose

Is the purpose/objective clearly stated? Is the scope too broad or too narrow?

Methodology

Is the description of the materials and methodology clear and understandable? Are the data collection and experimental techniques adequate for the study? Are the analytical procedures used adequately described? Is the research design appropriate for the data collected and the subject of the study?

Results

Are the results presented in sufficient detail to support the conclusions? Do they follow the data and analysis? If the results are not available at this time, are the hypotheses clearly laid out?

Conclusions

Are the conclusions clear and the interpretation sound?

Accuracy

Is the information accurate, up-to-date and evidence-based? Are the cited sources credible? Are all calculations correct?

Usefulness

Does this abstract have practical application for PAs? Does it provide new medical knowledge, interpersonal and communication skills, or applicable information about patient care, professionalism, practice-based learning and improvement, and systems-based practice?

Originality

Is the research original? Does it add new information to the body of literature?

Research Agenda

Does the presentation focus on one of the four initiatives from the PA Research Agenda (PA Student Education, PA Workforce, PA Practice, and PA Value & Impact)?

Research in Action Theme

Does the presentation focus on one of the themes for Research in Action at AAPA 2018 “Making Connections”

Connecting Research to the Profession

Connecting Research to Education

Connecting PAs Globally

Connecting Research to Practice

Special Populations

Does this project impact special populations, such as underrepresented minorities, older or younger populations or those with limited access to health care?

JAAPA Student Poster Award

The JAAPA Student Poster Award furnished by Wolters Kluwer will be awarded to the top three student posters. Each of the winning posters will receive \$500. Winners will be announced by May 19, 2017.

Anyone who is a PA student for any time between June 2017 and May 2018 are eligible to submit posters as a student and be eligible for the JAAPA Student Poster Award.

Frequently Asked Questions

Submissions

Who is eligible for the Student Poster Award? I graduated in December 2017; am I still eligible?

Anyone who is a PA student for any time between June 2017 and May 2018 are eligible to submit posters as a student and be eligible for the JAAPA Student Poster Award.

Can I submit my final poster instead of an abstract?

You must submit a [blinded abstract](#) for review. AAPA will provide guidance on creating an ePoster prior to AAPA 2018.

I approved and submitted my abstract, but now I want to make changes. How do I do that?

All information should be reviewed and finalized before submitting. Changes made to the submission materials after the submission has started the review process will not be accepted.

Which submissions are eligible for publication in JAAPA?

[Abstracts that focus on PA education or advocacy and outreach will be considered for publication](#) (including abstracts submitted to the Education Gallery, and the Workforce Gallery that are primarily focused on education or professional outreach and advocacy). Clinical research or case studies will not be eligible for publication, at the discretion of JAAPA. Any research that is industry-sponsored will not be eligible for publication. Encore presentations will not be eligible for publication. You will hear directly from JAAPA if it is accepted for publication. Please do not reach out to AAPA for information regarding JAAPA publication.

I don't know if my submission was completed. I thought I completed it, but I never received the email. Should I re-submit it?

No. You are welcome to contact us by [email before December 31, 2017](#). Any incomplete submissions as of that date will be considered late and will not be considered for the Poster Session.

Do you accept late submissions?

[No.](#)

Do you accept industry-sponsored ePosters?

We do accept [industry-sponsored](#) ePosters. All [authors](#) must meet ICMJE criteria, the research [should be](#) conducted by PAs or be for PAs specifically, and the submission [must not refer to](#) any brand specific medications.

Acceptance

When will I know if my abstract was accepted?

[Acceptance status notifications will be emailed to the corresponding author no later than February 28, 2018.](#) In this email, you will find out if your abstract was accepted to the Poster Session. You will hear directly from JAAPA if it is accepted for publication. Please do not reach out to AAPA for information regarding JAAPA publication.

What did the reviewers think of my proposal?

Reviewers often choose to comment on the abstracts they review. If you wish to see the comments, please [reach out to us](#) and we will provide that feedback.

Registration

I am an author on multiple posters. Do I need to have multiple authors registered for AAPA Conference, or does my registration count for all of the posters?

[Each poster must have at least one author registered for the Conference.](#) If you are an author on multiple posters, your registration counts for all posters that you are an author of.

ePosters at AAPA 2018

If my proposal is accepted, can I bring a physical poster instead of an electronic poster?

[No.](#) All posters must be in electronic format.

How will viewers be able to find my poster at the AAPA Conference?

Attendees will be able to search posters at the ePoster kiosks by gallery, title, author and keywords. It is very important that you enter keywords when submitting your abstract so interested viewers can find your poster. Once you submit your abstract, you will not be able to add keywords.

Will I be able to present my poster at AAPA Conference?

Each ePoster will be featured in a Meet the Author session. During this session, you will be asked to be present to speak to conference attendees about your research. Other forms of presentations may be offered to outstanding ePoster submissions on a case by case basis.

Can I embed media in my ePoster presentation?

We do not allow media to be embedded within the ePosters at this time. It is disruptive to other ePoster presenters.

Can I leave handouts for conference attendees?

You may have handouts available for conference attendees during your Meet the Author session. They will need to be removed at the end of your session.