



Speaker's Update

January 31, 2022

Dear Delegates,

I hope that this update finds you and your family well. Covid continues to be a health concern for our planning of the May HOD. Please review the important information regarding how we will manage safety at our planned in-person meeting. Having recently recovered from Covid, it's important to me that we all consider ourselves and our colleagues as we meet. As part of our ongoing commitment to open communication, the House Officers plan to transparently demystify the HOD during the monthly updates. This month you can learn more about the roles of the Sergeant-at-Arms and the Parliamentarian. Please be aware of the upcoming deadlines for bylaws and non-bylaws resolutions.

COVID-19 Safety Measures at AAPA 2022 & the HOD

We are committed to making this year's in-person conference and HOD meeting as safe as possible for all attendees, exhibitors, sponsors, vendors, staff, and speakers. Review the [conference policies](#) and [safety measures](#) that will be in place. You will receive more information on next steps when we get closer to May. Please contact meetings@aapa.org if you have any questions.

2022 HOD Meeting Materials Webpage

The [HOD landing page](#) has been updated to include a link to the webpage which will house all of the meeting materials for the 2022 HOD. While much of the information is not yet available, you can view the [preliminary meeting agenda/schedule](#).

Delegate Orientation Scheduled

Mark your calendar. The delegate orientation will occur on Thursday, May 12 from 8-9 pm ET. All delegates will receive a Zoom invitation in early May.

HOD Resolutions

The earlier you submit resolutions for the 2022 HOD, the more time the House Officers have to ensure the resolution is in order and is placed on the HOD meeting agenda. As a reminder, resolutions can: (a) amend current AAPA policy; (b) fill a policy gap on a particular topic; or (c) introduce a new policy on an issue which is relevant and important to the profession. HOD 2022 Resolution submission deadlines are:

- Bylaws Resolutions – **February 19, 2022**

- Non-Bylaws Resolutions – March 21, 2022

Please refer to the [resolution guidelines](#) and [policy paper guidelines](#) prior to submitting your resolution(s).

HOD Position Descriptions

The House Officers are the presiding officers of the business of the House, but many other roles filled by volunteer leaders support the work of the House of Delegates (HOD). The House Officers want to highlight some of those positions to help explain how all the work gets done and done well.

In AAPA's HOD, we utilize the American Institute of Parliamentarians (AIP) Standard Code of Parliamentary Procedure as our process for fair and judicious proceedings. Additionally, the body votes to utilize the AAPA HOD Standing Rules as an additional guide for our processes. It is from these two resources that these roles are outlined.

Sergeant-at-Arms

This position is appointed by and functions under the direction of the presiding officer to help maintain order during HOD proceedings. The Sergeant-at-Arms helps confirm voting quorums and maintains security of the House floor during general sessions to ensure all seated delegates are fully credentialed. The Sergeant-at-Arms also serves on the credentialing committee. This role has commonly been filled by a member who has several years of experience in the HOD.

For 2022, Jessica Filangeri will be serving as Sergeant-at-Arms for the third year, after having served in several HOD volunteer roles including as a reference committee member, standing rules committee member, chief teller and delegate.

Parliamentarian

In alignment with the AIP Standards, the type of parliamentarian utilized by the AAPA HOD is a member parliamentarian appointed by the presiding officer. The decision is based on the member's knowledge of parliamentary procedure. This person serves as an advisor to the presiding officer and does not have the authority to make rules. Per our standing rules "The parliamentarian answers any questions about parliamentary procedure that arise during House proceedings ...and may assist delegates with procedural questions."

For 2022, David Jackson will serve as the Parliamentarian for the third year after serving in multiple volunteer leadership positions, including Speaker of the House. PA Jackson is also a Certified Parliamentarian.

House Outstanding Service Award (HOSA) Nominations

As the House Officers look to identify the next recipient of the HOSA, we ask that you take a few moments to consider nominating an individual you believe has gone above and beyond in their service to the HOD. Criteria to take into consideration before submitting your nomination is available on the nomination form. [Submit your nomination](#) **no later than March 18, 2022.**

Disclosure & Conflict of Interest (COI)

Each new leadership year (July 1 – June 30), all Delegates are required to complete a disclosure/COI form as a part of the credentialing process. The form has been updated to allow submission of a single form for those of you who hold more than one leadership position with AAPA. To ensure your delegation is in compliance and prepared for any business that may come before the HOD, please submit your form TODAY!

- [Introductory Video about Disclosures and COIs](#) (1 minute)
- [Disclosure & COI Policies and Procedures](#)
- [Disclosure & COI FAQs](#)
- [Disclosure and COI Form](#)

Call for HOD Volunteers

Are you interested in becoming more involved in the HOD? If so, please visit the [HOD Volunteer page](#) to learn about volunteer needs in the HOD. Submit your interest for any or all of the positions below:

- Reference Committees – Chair, Member, or Secretary
- Credentialing Committee – Member
- Elections Committee – Member
- Tellers
- New Delegate Mentors

Note: Some appointments will not be made until March once the resolution deadlines have passed.

CO Compliance for HOD

To further assist COs in remaining in compliance throughout the year and eligible to have representation in any HOD business that is conducted, a compliance document (attached to this email) has been created to easily view the status of your CO by checking the color coding for your organization as shown below.

1. **COs that have submitted their officers/delegates and are in compliance at this time**
2. **COs that have submitted their officers and delegates, but are not in compliance at this time due to an officer (or officers) no longer having current AAPA Fellow membership**
3. **COs that have not submitted their officers and/or delegates and are not eligible to participate in any HOD business at this time**

Note: Officer membership compliance can change monthly as memberships come up for renewal between now and May. We will share this document each month leading up to the HOD updating those COs who have submitted and each CO's compliance status as of that time.

To check your CO's officer (delegates too!) membership expiration dates, visit the compliance webpage (login required) which can be accessed on the [HOD landing page](#). Per AAPA policy for compliance purposes, core officers are president, president-elect, vice president, secretary, treasurer, or secretary/treasurer. If your CO has an individual serving in any of these positions, they are expected to remain in good standing as AAPA Fellows throughout their term in office. CO delegates have the same membership expectation, but only impact their own ability to participate in any HOD business.

HOD & AAPA 2022 Registration and Housing

All CO Delegates should have received an email from Tom Shoemaker (tshoemaker@aapa.org) about registration and housing opening for AAPA 2022 and the HOD meeting being held in Indianapolis, IN. The HOD will meet from Friday, May 20 – Sunday, May 22. AAPA 2022 will be held May 21-25. Contact Tom if you did not receive this information and promo code(s) to register.

The HOD meeting and AAPA 2022 will be in-person events with no virtual or hybrid options to attend/participate live.

If you have not yet registered, you will first need to select [full conference registration](#) to begin the registration process even if you will only attend the HOD meeting. Once you enter the applicable promo code and get to the payment screen, you will see the price change to the correct amount. If you have any issues with registering, please reach out to [Mairi Gardner](#) in AAPA's Meetings Department.

Even if you are only able to attend the HOD meeting, all delegates are invited to attend the conference General Session on Saturday, May 21 at 4:00 p.m. at the Indiana Convention Center, and the Welcome Reception in the Exhibit Hall directly following the conference General Session. The HOD will conclude its business for the day to allow attendance at these events.

We Are Family Medicine 2/17-21/22 in Austin, TX

[We Are Family \(Medicine\)](#) is an AAPA conference designed to provide PAs and NPs with essential updates and skills necessary for family medicine practice. It is an ideal course for all experience levels practicing in family medicine and general internal medicine.

Faculty will discuss important updates pertaining to family medicine care, including guidelines changes and emerging treatments. In addition, you will get hands-on skills practice in areas that PAs/NPs often don't receive in-depth training on in school, such as EKG reading, IUD insertion, diabetes technologies, and point-of-care ultrasound. The content will primarily focus on adult medicine, while also touching on some critical pediatric and adolescent topics. Both acute and preventive care topics will be covered.

There are two options for case-based instruction from We Are Family (Medicine) expert faculty:

1. Learn alongside your fellow PAs and NPs in Austin, Texas, and earn up to 32 credits of AAPA Category 1 CME, or

2. Take part in the virtual experience from the comfort of your home and earn up to 19.75 credits of AAPA Category 1 CME.

[Register today!](#)

New Fellow Membership Options Available

Find [your best membership](#) fit. Choose our classic Fellow Professional, upgrade to Fellow Plus for lots of free high-value specialty CME on Demand – or select Fellow Premium for AAPA Conference on Demand and AAPA Conference registration included in your dues.

Quick Links

- [Previous Speaker's Updates](#)
- [Delegate List](#)
- [Delegate Notification Form](#) (if only submitting Delegates)
- [Delegate Change Form](#)
- [CO Annual Update Form](#) (if submitting Officers & Delegates)
- [2021-22 AAPA Policy Manual](#)
- [Current policies being reviewed for 2022 HOD](#)
- [Resolution Guidelines](#)
- [Policy Paper Guidelines](#)
- [2021-22 HOD Apportionment](#)
- [2021 Summary of Actions](#)
- [2021 HOD Category II CME Certificate](#)
- [HOD Home Page](#) or www.aapa.org/hod

Thank you for all you do for the profession and for the Academy.

Best,



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Speaker of the House and Vice President of AAPA