



## Conference 2022 Faculty Deadlines

### November 15, 2021

- Conference speaker contract must be completed online via the link provided in the acceptance email invitation

### January 31, 2022

- Deadline to make hotel reservations through AAPA's housing site. Speakers eligible for housing remuneration **MUST** be booked in one of AAPA's official conference hotels via AAPA's housing agent
- All faculty must be registered for conference (<http://www.aapaconference.org/register/>)

### February 2022

- Site opens for posting of PowerPoints and Handouts

### March 1, 2022

- Self-assessment PowerPoint presentation including questions and rationale due to AAPA for review and final approval via email ([conferencecme@aapa.org](mailto:conferencecme@aapa.org))

### March 1, 2022

- Upload PowerPoint presentations named: PPT-session title

### March 1, 2022

- Upload Handouts named: Handout-session title

### March 1, 2022

- Complete Copyright Release Attestation

### March 1, 2022

- Complete CME Questions and Answers – if providing