



MEMORANDUM

TO: William Reynolds, Speaker of the House
FROM: Todd Pickard, Chair, HOD Credentialing Committee
DATE: May 17, 2021
SUBJECT: Report on Delegate Disclosure

On May 13, 2021, the Credentialing Committee reviewed 393 disclosure forms that have been submitted by the elected delegates of the 2021 HOD. The committee was joined by AAPA's attorney Matt Elkin of Morgan Lewis for this discussion.

In accordance with procedures established by the Internal Affairs Committee, AAPA governance staff identified 28 disclosures that merited further review by the committee. Of these 28 delegates, one was identified to have a relationship that was not originally disclosed on the COI form. Staff reached out to this delegate and obtained an updated disclosure form prior to the HOD meeting.

Upon further review, the Credentialing Committee found that all disclosed relationships were appropriate and did not require further mitigation. Below is a summary of the Credentialing Committee's findings:

Findings

- All volunteers who have submitted a form confirmed that they have read the AAPA disclosure policy and signed the confidentiality agreement.
- There are no disclosures or known conflicts that preclude any delegate from serving in the 2021 HOD.
- Apart from the one follow-up action noted above, none of the disclosures require any additional mitigation.

The deadline for delegates to be credentialed for the 2021 HOD meeting was May 12. As such only those who have submitted a disclosure form will be eligible to participate in the HOD as delegates beginning on May 20. AAPA governance staff will communicate accordingly with all delegates who have not met the credentialing deadline.