

## CME Quick Guide

### Using AAPA's Learning Central

Learning Central will serve as your CME hub for the **2025 We Are Family (Medicine)**. You can view handouts, complete session evaluations, and create your CME certificate. Go to [cme.aapa.org](http://cme.aapa.org), and log in using your AAPA credentials. On the **2025 We Are Family (Medicine)** landing page, you can access daily CME sessions, CME FAQs, and the CME Quick Guide. Navigate to CME sessions by selecting the navigation tabs at the top.

### Claiming CME Credit in Learning Central

Access the CME session from the daily list. Complete the session evaluation. Complete the overall evaluation and get your CME certificate.

The image displays several screenshots from the Learning Central website:

- Navigation Menu:** Shows tabs for Welcome, SATURDAY, 1/11, SUNDAY, 1/12, MONDAY, 1/13, and CME Certificate.
- Session List (Saturday, January 11, 2025):**
  - 8:00 AM – 8:15 AM: Welcome From the Course Directors
  - 8:15 AM – 9:00 AM: Outpatient Management of Congestive Heart Failure
  - 9:05 AM – 10:00 AM: Common Adult Mental Health Disorders in Primary Care
  - 10:30 AM – 11:25 AM: Diabetes Updates for 2025: The Insulin(s) and Out
  - 11:30 AM – 12:35 PM: Electrocardiogram Abnormalities
  - 1:15 PM – 2:10 PM: Making Obesity Treatment O-b-easy – Part 1
- Session Overview (Common Adult Mental Health Disorders in Primary Care):**
  - Learning Objectives:**
    - Analyze the screening recommendations and diagnostic screening tools for depression, anxiety, and mood disorders
    - Identify, compare, and contrast the presentation of depression, generalized anxiety, and mood disorder
    - Recognize and implement the pharmacologic treatment options for depression, anxiety, and bipolar disorder
    - Evaluate a patient with unspecified mood disorder for underlying bipolar disorder
  - Faculty and Disclosures:**
    - Clay M. Walker, Ph.D., CNAPA, Assistant Professor of Family Medicine, Mayo Clinic
    - Assistant Professor of PA Studies, N.C. State University, Phoenix, AZ
- Session Materials:** Includes a Handout button.
- Session Evaluation:** Includes a 'Restricted' button and text: "Completion of session evaluations for sessions you attended not affect your ability to earn CME credit. You will have until..."
- Conference Evaluation:** Includes a 'Restricted' button and text: "You must complete the session evaluation, claim your CME, and complete the overall conference evaluation. The overall conference evaluation will be available on Monday, January 13, 2025, at the end of the conference."
- CME Certificate:** Includes a 'Restricted' button and text: "You must complete the session evaluation, claim your CME for each session you attended, and complete the overall conference evaluation. The CME certificate will be available on Monday, January 13, 2025, at the end of the conference."
- Certificate of Completion:** Includes a 'Restricted' button and text: "Not available unless: The activity Conference Evaluation is marked complete"

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### Submitting AAPA CME Credits to NCCPA via AAPA's PA Portfolio

Log in to [paportfolio.aapa.org](http://paportfolio.aapa.org) using your AAPA credentials. Select the CME tab from the top navigation menu. Locate **2025 We Are Family (Medicine)**, click the + sign to expand the list of completed sessions. Select the credits that you would like to submit to NCCPA. Click the Send Credits button at the bottom of your transcript. First-time users of the NCCPA credit transfer feature will need to link your PA Portfolio account to your NCCPA account by clicking the Refresh button and entering your NCCPA login information when prompted. The page will refresh and indicate the credits available within your earning window to send to NCCPA. In your NCCPA account select the CME tab, select Confirm CME, verify the information is correct, select credit(s), and confirm the selection. The process is complete only if you log in to your NCCPA account and **CONFIRM**.

**Education** **CME** Credentials Practice Career Share

Want to report your credits to NCCPA from PA Portfolio? Use the following instructions:

1. Activities must be "Confirmed" at [NCCPA.net](http://NCCPA.net) before the transfer.
2. Status reflects only actions taken in PA Portfolio. It does not reflect actions taken in NCCPA.
3. Credits will be posted to the earning window shown below. Credits will not be posted if they are not allowed.
4. Credits reflect AAPA award values. Any NCCPA adjustment will be reflected in the earning window.

Earning Window: **Refresh** Click to enable send NCCPA credits feature.

**CME**

**AAPA CME Transcript** View Transcript

<input type="checkbox"/>	Name	Complete	Credits	Certificate	Sent Status
<input type="checkbox"/>	2025 We Are Family (Medicine)	01/11/2025	2.75 AAPA Category 1 CME Credit		
<input type="checkbox"/>	2025 WAFM: Outpatient Management of Congestive Heart Failure	01/11/2025	0.75 AAPA Category 1 CME Credit		
<input type="checkbox"/>	2025 WAFM: Pan's Labyrinthitis: The Rabbit Hole of Vertigo and Dizziness	01/12/2025	1.00 AAPA Category 1 CME Credit		
<input type="checkbox"/>	2025 WAFM: Dermoscopy: The Stethoscope for the Skin	01/13/2024	1.00 AAPA Category 1 CME Credit		

**Send Credits** 43.75 AAPA Category 1 CME Credit  
4.00 AAPA Category 1 Self-Assessment CME credit

**NCCPA** CME Confirm CME Log New CME

**Confirm Activity**

We received the following CME activities from a third party. You will need to select the activity and attest to the accuracy or choose to remove the activity completely.

<input type="checkbox"/>	All	Date	Sponsor	Provider	Type	Title	Cycle	Credits to Confirm	Also apply towards Specialty	Submitted By	Remove
<input type="checkbox"/>	<input type="checkbox"/>	04/25/2022	AAPA	AAPA	OTHER	aapa2022: Lab Medicine Emergencies	2020 - 2022	1.00	None	PA Portfolio (AAPA)	Remove
<input type="checkbox"/>	<input type="checkbox"/>	04/12/2022	AAPA	AAPA	OTHER	aapa2022: Postpartum Depression	2020 - 2022	1.00	None	PA Portfolio (AAPA)	Remove
<input type="checkbox"/>	<input type="checkbox"/>	03/06/2022	AAPA	AAPA	OTHER	aapa2022: Ketamine: Uses and Abuses	2020 - 2022	1.00	None	PA Portfolio (AAPA)	Remove

I certify that the information above is true and correct. I understand that it is my responsibility to maintain a professional file which includes original documentation supporting this entry. In the event of an audit, I will be responsible to provide a copy of my Category 1 (if approved) documentation.

Cancel **Confirm Selected Activities**