AAPA 2024
CME Quick Guide

Using AAPA's Learning Central

Learning Central will serve as your CME hub for **AAPA 2024 Annual Conference**. As a CME-eligible conference attendee you can view handouts, complete session evaluations, claim CME credit, and create your CME certificate. Go to cme.aapa.org, log in using your AAPA credentials. Find **AAPA 2024 Annual Conference** where you can access daily CME sessions, CME FAQs, and the CME Quick Guide. Navigate to CME sessions by selecting the daily navigation tabs at the top or the menu options on the left.

Claiming CME Credit in Learning Central

Access the CME session from the daily list. Complete the session evaluation. Select credit amount, claim your CME credit, and get your CME certificate. NOTE: Once you select and claim your CME credit, it CAN NOT be changed.

Accessing the CME Session Evaluation in Learning Central via the AAPA App

Log in to the AAPA app using your AAPA credentials to access My Conference Planner, your online tool to manage your education and event schedule at **AAPA 2024.** Select Sessions to view, add, and search sessions by faculty, tracks, date, and type. Add a session to My Conference Planner by selecting the session and + Add to My Conference Planner. Access the session evaluation and handouts(s) from Resources.
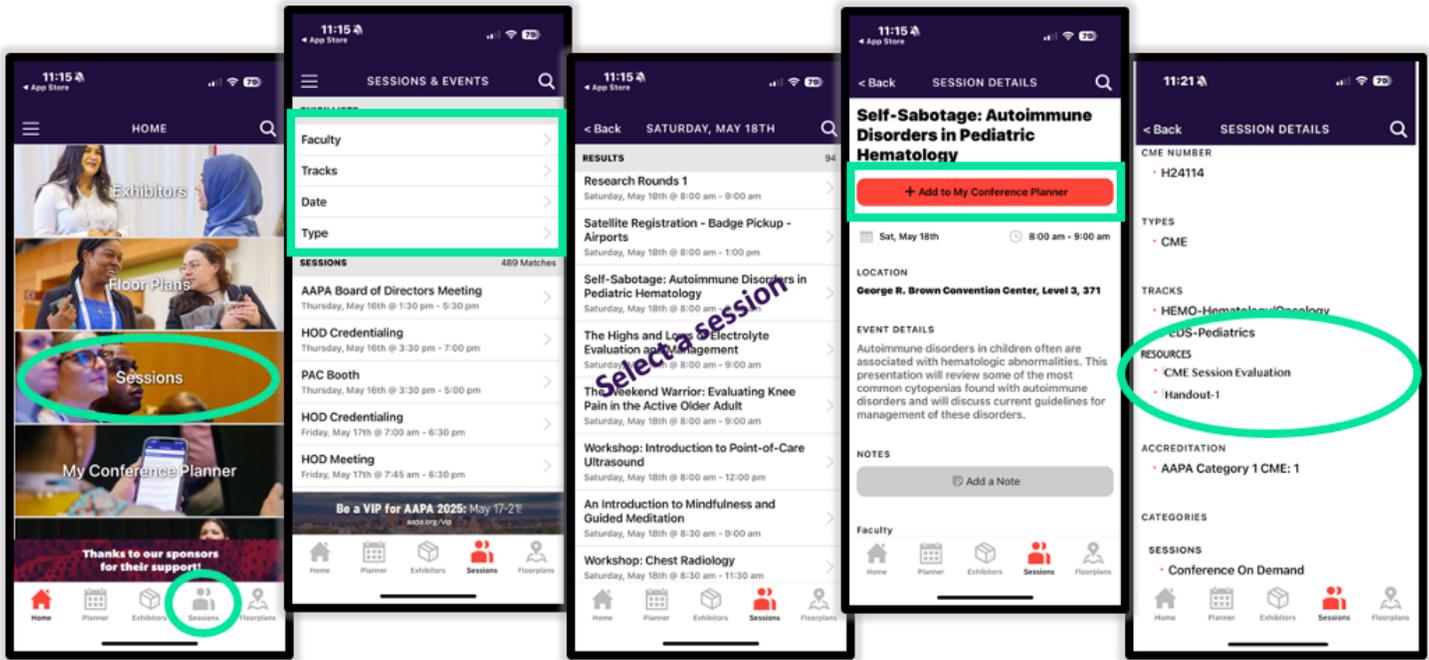
Submitting AAPA CME Credits to NCCPA via AAPA's PA Portfolio

Log in to paportfolio.aapa.org using your AAPA credentials. Select the CME tab from the top navigation menu. Locate **AAPA 2024 Annual Conference**, click the + sign to expand the list of completed sessions. Select the credits that you would like to submit to NCCPA. Click the Send Credits button at the bottom of your transcript. First-time users of the NCCPA credit transfer feature will need to link your PA Portfolio account to your NCCPA account by clicking the refresh button and entering your NCCPA log in information when prompted. The page will refresh and indicate the credits available within your earning window to send to NCCPA. In your NCCPA account select the CME tab, select Confirm CME, verify information is correct, select credit(s), and confirm selection. The process is complete only if you log in to your NCCPA account and **CONFIRM**.