

# Executive Leadership Conference

FEBRUARY 19 - 21 | LA JOLLA, CA

## CME Quick Guide

### Using AAPA's Learning Central

Learning Central will serve as your CME hub for **2024 Executive Leadership Conference (ELC)**. You can view handouts, complete session evaluations, and create your CME certificate. Go to [cme.aapa.org](https://cme.aapa.org), and log in using your AAPA credentials. On the **2024 Executive Leadership Conference (ELC)** landing page you can access daily CME sessions, CME FAQs, and the CME Quick Guide. Navigate to CME sessions by selecting the navigation tabs at the top.

### Claiming CME Credit in Learning Central

Access the CME session from the daily list. Complete the session evaluation. Complete the overall evaluation and get your CME certificate.

The collage illustrates the user journey through the Learning Central platform. It starts with the main conference landing page, which features a navigation bar with tabs for 'Welcome', 'MONDAY, 2/19', 'TUESDAY, 2/20', 'WEDNESDAY, 2/21', and 'CME Certificate'. A callout box highlights the 'Submitting Your CME Just Got Easier' banner, which states: 'CME credits awarded in AAPA's Learning Central is automatically transmitted to AAPA's PA Portfolio and in just a few steps you can submit your CME credit to NCCPA.' Below this, a 'GET DETAILS' button is shown. The 'Welcome' page includes an 'Accreditation Statement' and a 'Session Materials' section with a 'Handout' button. The 'Session Overview' for 'Better Together: The Power of the PA and NP Collective Voice' on Tuesday, February 20, 2024, is shown with a 'BACK TO CME MENU' button. The 'Conference Evaluation' page requires completion of the overall conference evaluation before the CME certificate is generated. The 'CME Certificate' page requires completion of the session evaluation for each session attended and the overall conference evaluation. A 'Certificate of Completion' button is also shown. A 'Stay Connected!' section provides Wi-Fi information for the Hilton Honors Meeting.

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### Submitting AAPA CME Credits to NCCPA via AAPA's PA Portfolio

Log in to [paportfolio.aapa.org](http://paportfolio.aapa.org) using your AAPA credentials. Select the CME tab from the top navigation menu. Locate **2024 Executive Leadership Conference (ELC)** click the + sign to expand the list of completed sessions. Select the credits that you would like to submit to NCCPA. Click the Send Credits button at the bottom of your transcript. First-time users of the NCCPA credit transfer feature will need to link your PA Portfolio account to your NCCPA account by clicking the Refresh button and entering your NCCPA login information when prompted. The page will refresh and indicate the credits available within your earning window to send to NCCPA. In your NCCPA account select the CME tab, select Confirm CME, verify information is correct, select credit(s), and confirm selection. The process is complete only if you log in to your NCCPA account and **CONFIRM**.

The screenshot displays the AAPA CME Transcript interface. At the top, there are navigation tabs: Education, CME, Credentials, Practice, Career, and Share. The CME tab is selected. Below the tabs, there is a section titled "Want to report your credits to NCCPA from PA P..." with four numbered instructions. A "Refresh" button is highlighted in a blue box. The main content area is titled "AAPA CME Transcript" and includes a "View Transcript" dropdown. Below this is a table with columns: Name, Complete, Credits, Certificate, and Sent Status. The table lists several sessions, including "2024 Executive Leadership Conference (ELC)" and "2024 ELC: From Lab Tech to Chief PA: Lessons in Leadership". A blue box highlights the expand/collapse icon (+/-) for the first session. At the bottom of the transcript, a "Send Credits" button is highlighted in a blue box, along with a summary: "43.75 AAPA Category 1 CME Credit" and "4.00 AAPA Category 1 Self-Assessment CME credit".

Name	Complete	Credits	Certificate	Sent Status
2024 Executive Leadership Conference (ELC)	02/19/2024	3.00 AAPA Category 1 CME Credit		
2024 ELC: From Lab Tech to Chief PA: Lessons in Leadership	02/19/2024	1.00 AAPA Category 1 CME Credit		
2024 ELC: How to Have The Tough Conversation	02/20/2024	1.00 AAPA Category 1 CME Credit		
2024 ELC: Leading Through Influence	01/15/2024	1.00 AAPA Category 1 CME Credit		
Integrating Race Conversations into Healthy Patient-Provider Interactions	03/22/2021	1.00 AAPA Category 1 CME Credit		
Innovating Decisions and Empowering Action (IDEA) in Diabetes Management 2.0	03/17/2021	3.75 AAPA Category 1 CME Credit		
2021 Leadership and Advocacy Summit (LAS)	02/20/2021	2.00 AAPA Category 1 CME Credit		

43.75 AAPA Category 1 CME Credit  
4.00 AAPA Category 1 Self-Assessment CME credit